



WESTFIELD
INSURANCE
A member of Westfield GroupSM

January 18, 2006

JOHN Q PUBLIC
1000 MAIN STREET
ANYTOWN, US 11111

Dear JOHN Q PUBLIC:

We are sure you understand how important and necessary it is for a business, dedicated to serving its customers, to keep records as accurate as possible.

Your Insurance Agency and Westfield Insurance, genuinely appreciate the opportunity to provide your automobile insurance. We are committed in providing you with the best possible service. We realize when our records are current and up to date, we can provide you with higher quality service.

We need your help. Please take a few minutes to review the information on the enclosed questionnaire and:

- * Correct any information that is incorrect or has changed
- * Answer any questions that do not have pre-filled answers
- * Sign and date the questionnaire
- * Return by FEBRUARY 1, 2006

We've enclosed a sample that shows how to complete your questionnaire. Once you have completed your questionnaire, please return it in the enclosed postage-paid envelope.

Thank you for your prompt response.

WESTFIELD INSURANCE

P.S. Your response will help us to better serve you. We also strive for fairness and equity for each policyholder and your assistance in this effort will provide us that assurance.